



CMC Energy Services, Inc.

Residential Quality Control Specialist

Job Opening Date: August 2011

Contact: hr@cmcenergy.com with resume and cover letter.

Location: Fort Washington, PA

Position:

Quality Control Specialist, will report directly to the Quality Control Supervisor and will:

- Perform on-site inspection of work performed by subcontractors, program measures installed, and work orders written by energy auditors to ensure the work is completed satisfactorily and meets the established quality standards.
- Provide the Quality Control Supervisor with written and verbal reports of inspection findings.
- Assist the Quality Control Supervisor with training and technical support for subcontractors, energy auditors and administrative support personnel.
- Recommend changes in materials used and/or the installation requirements of program measures.
- Assist the Quality Control Supervisor in reviewing the work completed by energy auditors for the accuracy of data collected and program measure recommendations.
- Provide support to the Quality Control Supervisor in resolving customer service related issues via telephone and/or on-site inspection.
- Perform miscellaneous job-related duties as assigned.

Requirements:

- This position requires least 2 to 4 years experience in Residential Energy Efficiency, Home Inspection or related field. Related College or Technical School coursework is preferred.
- Knowledge of Weatherization basics and blower door technology.
- Basic knowledge of the construction of residential dwellings and housing types.
- Familiarity with energy conservation/efficiency.
- Customer interaction skills including in-home visits.
- Basic knowledge of HVAC.
- Ability to prioritize work, work effectively with other staff and know when to consult with the Quality Control Supervisor as necessary.
- Ability to communicate effectively with attention to detail and professionalism, both orally and in writing.
- Reliable motor vehicle required.
- Ability to write reports and the ability to effectively present information and respond to questions from groups of managers, clients, customers, and the general public.
- Ability to calculate figures and amounts such as discounts, interest, commissions,

proportions, percentages, area, circumference, and volume. Ability to apply concepts of basic algebra and geometry.

- Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

- Bilingual highly desirable.

- Compensation: \$50,000+ Medical/401k
- Principals only. Recruiters, please don't contact this job poster.
- Please, no phone calls about this job!
- Please do not contact job poster about other services, products or commercial interests.

CMC Energy Services, Inc. provides equal employment opportunities to all qualified individuals without regard to race, creed, color, religion, national origin, age, sex, marital status, sexual preference, or non-disqualifying physical or mental handicap or disability in each aspect of the human resources function.

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